



MANUAL PARA enviar TFM a las Distinciones a los mejores TFM de turismo REDINTUR a través de EASYCHAIR

1. Registro en EasyChair

Para enviar una comunicación a TURITEC 2020 a través de EasyChair, hay que seguir el siguiente link: <https://easychair.org/conferences/?conf=tfmredintur2021>



[Help](#) / [Log in](#)

Log in to EasyChair for TFM REDINTUR 2021



User name:

Password:

Log in

[Forgot your password?](#)

[Problems to log in?](#)

[Create an account](#)

Submission of new papers for TFM REDINTUR 2021 is open.

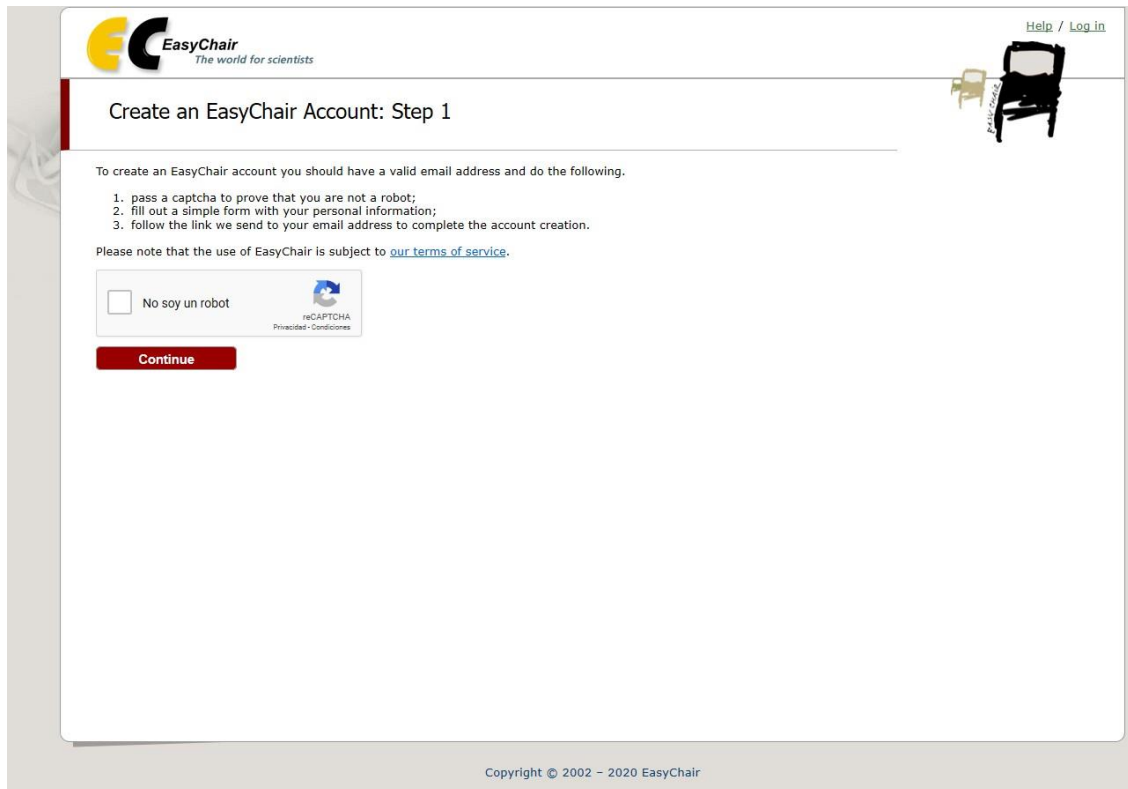


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Si ya es un usuario registrado en EasyChair pase al epígrafe 4.

EasyChair guide for REDINTUR

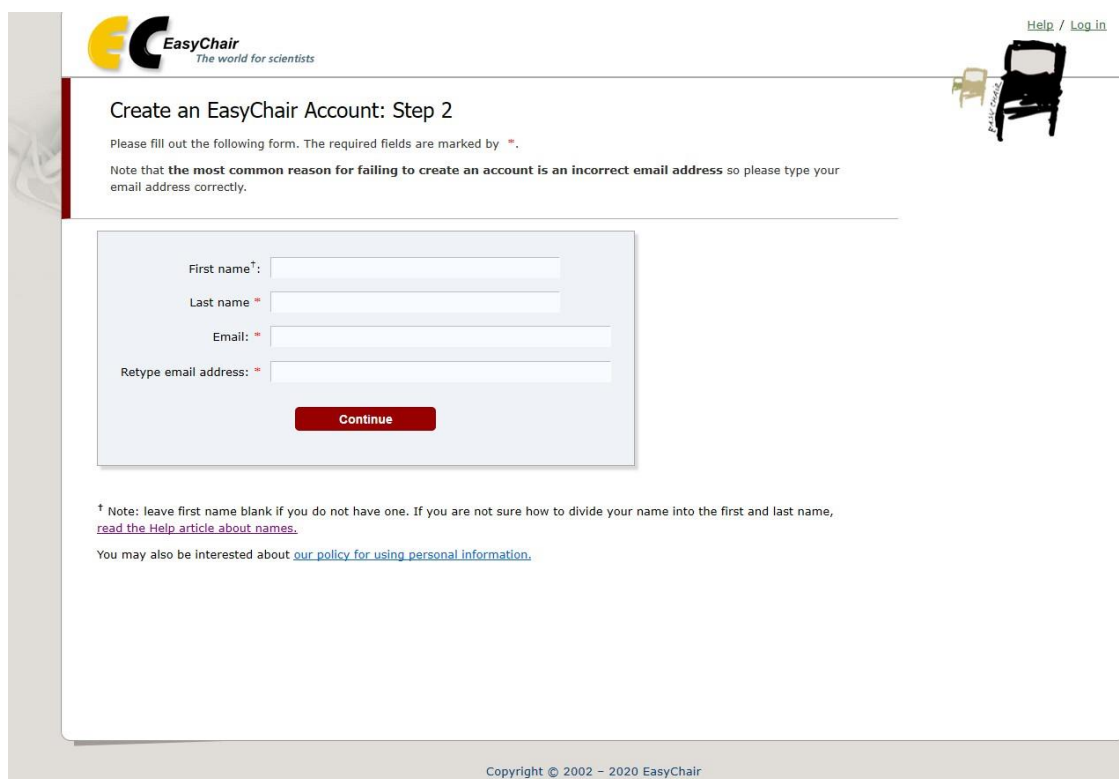
Si no tiene una cuenta creada en EasyChair deberá abrir una. Haga click en *“create an account”*. Después de esto el sistema le llevará a la página que a continuación se muestra:

A screenshot of the EasyChair website's account creation page. At the top left is the EasyChair logo with the tagline "The world for scientists". At the top right are links for "Help / Log in" and an illustration of a chair. The main heading is "Create an EasyChair Account: Step 1". Below this, instructions state that a valid email address is required and list three steps: 1. pass a captcha, 2. fill out a form, and 3. follow a link. A note mentions the terms of service. A reCAPTCHA widget is present with the text "No soy un robot" and a "Continue" button. The footer contains the copyright notice "Copyright © 2002 - 2020 EasyChair".

Paso 1: En esta página lo que prosigue es rellenar los datos necesarios para el registro. Para antes que nada hay que pulsar *‘No soy un robot’* para que nos identifique como persona. A continuación, se completarán los datos:

2. Crear cuenta en EasyChair

Paso 2: rellenar el siguiente formulario y pulsar 'Continue'



Help / Log in

Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by *.

Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name^{*}:

Last name ^{*}:

Email: ^{*}

Retype email address: ^{*}

[Continue](#)

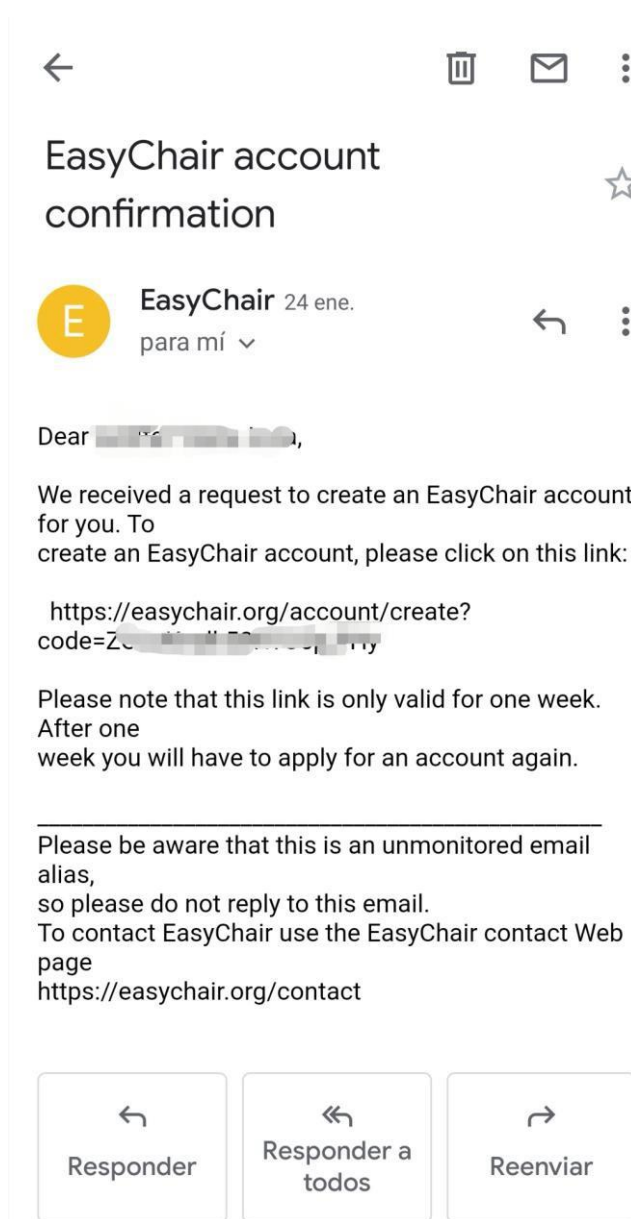
^{*} Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names.](#)

You may also be interested about [our policy for using personal information.](#)

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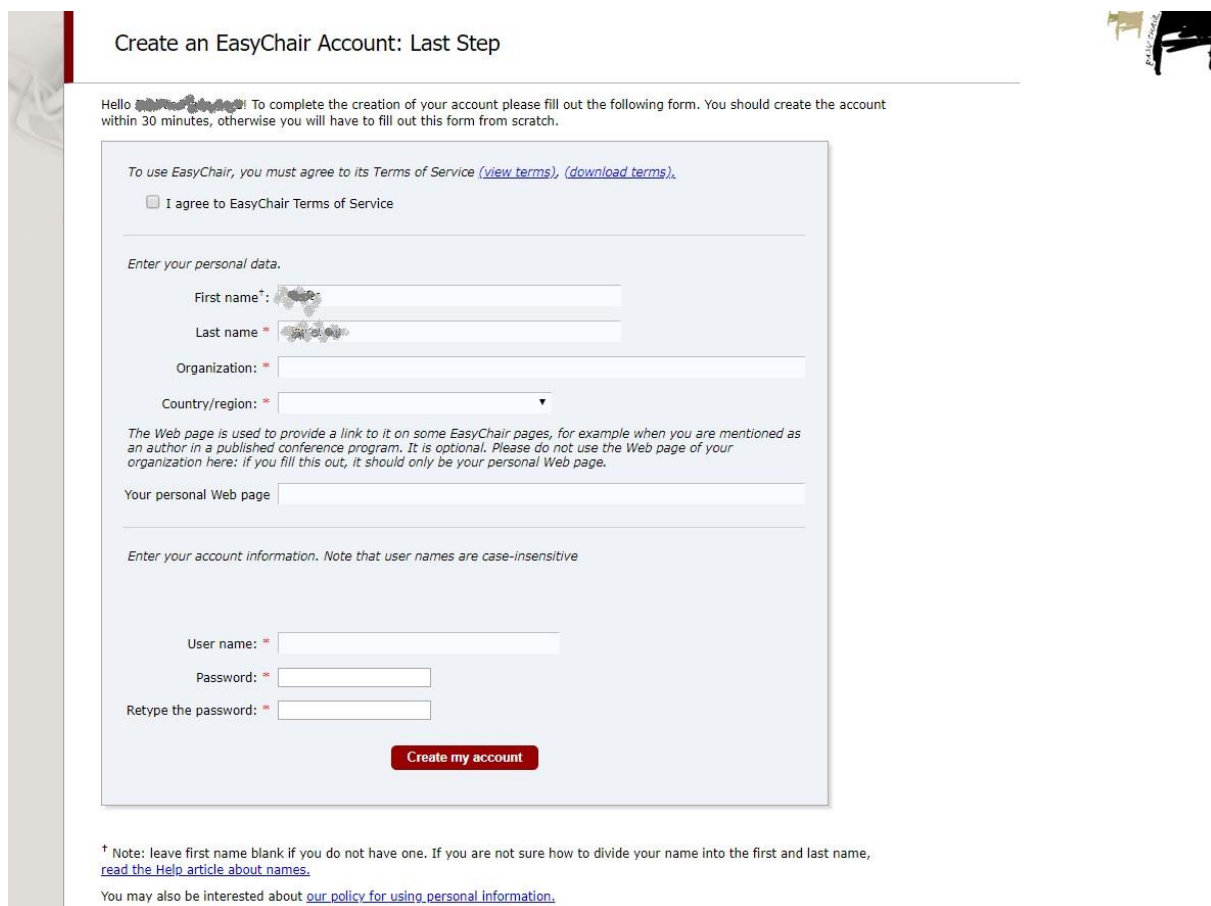
Una vez que cumplimente el formulario verá una pantalla donde se especifica que le enviarán un correo con las instrucciones. Llegará a su email una notificación de confirmación con el asunto: *"EasyChair account confirmation"*.

En la siguiente imagen se puede observar un ejemplo del correo de confirmación que envía EasyChair.



3. Activación de la cuenta en EasyChair (Último paso)

Cuando se haga click en el enlace indicado en el correo de confirmación, éste nos lleva a una página similar a la que se muestra a continuación:



Create an EasyChair Account: Last Step

Hello **[redacted]**! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its Terms of Service ([view terms](#)), ([download terms](#)).

I agree to EasyChair Terms of Service

Enter your personal data.

First name*:

Last name*:

Organization*:

Country/region*:

The Web page is used to provide a link to it on some EasyChair pages, for example when you are mentioned as an author in a published conference program. It is optional. Please do not use the Web page of your organization here: if you fill this out, it should only be your personal Web page.

Your personal Web page:

Enter your account information. Note that user names are case-insensitive

User name*:

Password*:

Retype the password*:

Create my account

* Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).

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Deberá llenar todos los datos y hacer click en **“Create my account”**
Si todo salió correctamente se visualizará **“Account created”**.



4. Infertaz de Easychair

Una vez que hemos creado y confirmado nuestra cuenta en Easychair, ya podremos acceder al sistema usando el nombre de usuario y contraseña que establecimos en el paso anterior. Una vez hemos accedido al sistema, veremos la siguiente interfaz:

A screenshot of the EasyChair web interface. At the top left, it says "My EasyChair" with a logo. To the right, there's a "VCS EasyChair" logo and a "Help / Log out" link. Below this is a navigation bar with links for "Conferences", "CFP", "VCS", "Preprints", "Slides", and "EasyChair". The main content area shows the title "TFM REDINTUR 2021 (TFM REDINTUR 2021 (Distinciones a los mejores TFM de Turismo 2021))" and a message: "You are logged in to TFM REDINTUR 2021 (TFM REDINTUR 2021 (Distinciones a los mejores TFM de Turismo 2021)). Use the links below to access TFM REDINTUR 2021." Underneath, there's an "Author" section with a single link: "• [make a new submission](#)". At the bottom of the page, there's a footer with a small icon and the text "Copyright © 2002 - 2021 EasyChair".

Hay que hacer click en la opción:

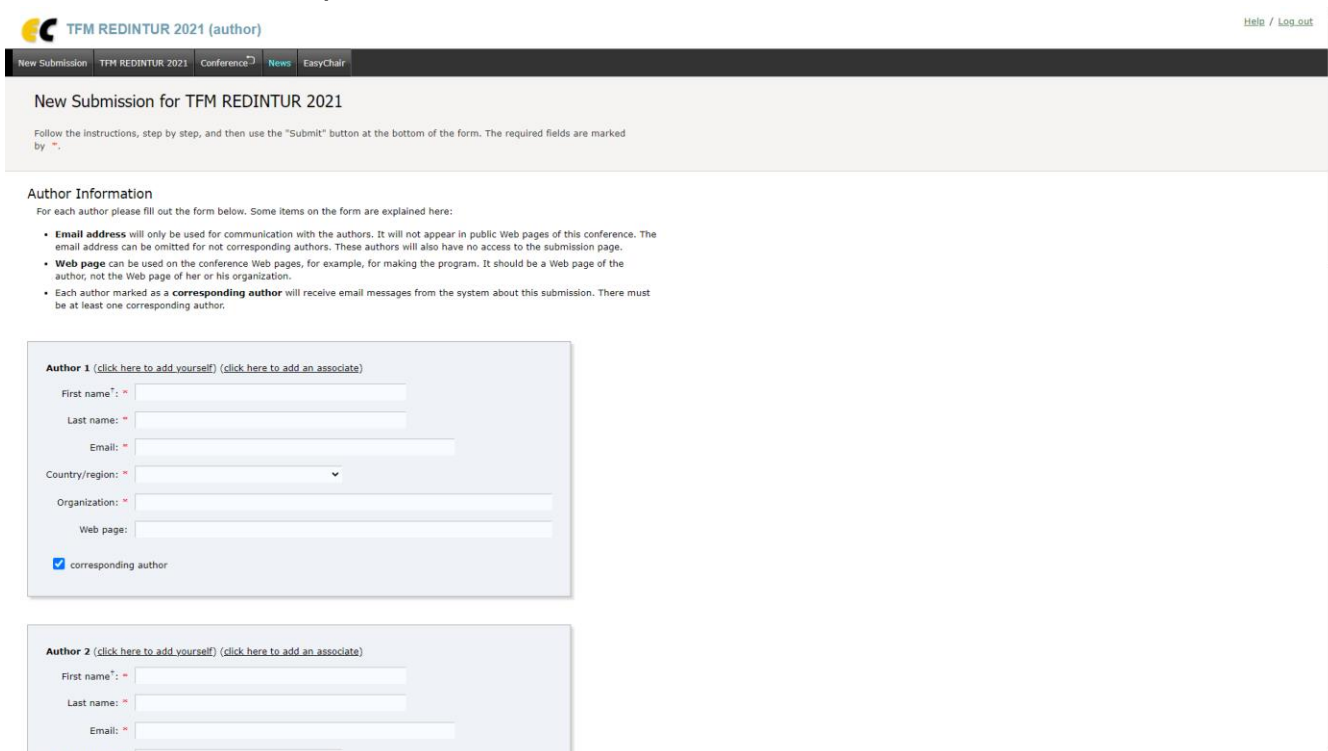
- *Make a new submission*

5. Subir un TFM en EasyChair

“New Submission for TFM REDINTUR 2021”

A continuación, aparecerá una pantalla donde se muestran los formularios a rellenar.

En el primer apartado se deben introducir los datos correspondientes al autor/es de la comunicación que se va a enviar.



TFM REDINTUR 2021 (author) [Help](#) / [Log out](#)

New Submission TFM REDINTUR 2021 Conference News EasyChair

New Submission for TFM REDINTUR 2021

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by *.

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name*:

Last name*:

Email*:

Country/region*:

Organization*:

Web page:

corresponding author

Author 2 ([click here to add yourself](#)) ([click here to add an associate](#))

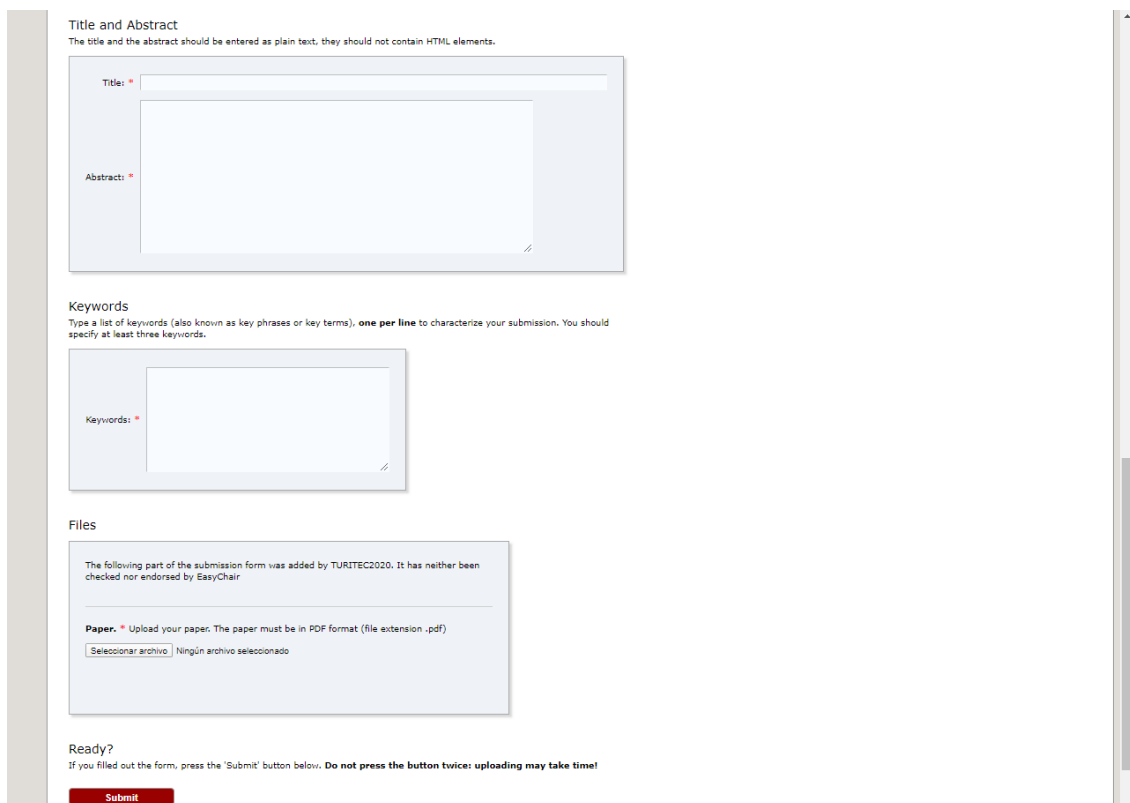
First name*:

Last name*:

Email*:

Country/region*:

En la siguiente sección se deben indicar los datos más relevantes del documento tal y como nombre del trabajo, resumen y palabras claves.

A screenshot of the EasyChair submission form. The form is divided into several sections: "Title and Abstract" with a "Title" text box and a larger "Abstract" text area; "Keywords" with a text area for listing keywords; "Files" with a note about the form being added by TURITEC2020 and a "Paper" upload section containing a "Seleccionar archivo" button and the text "Ningún archivo seleccionado"; and a "Ready?" section with a "Submit" button. A vertical scrollbar is visible on the right side of the form.

Finalmente, hay que pulsar “Seleccionar archivo” para seleccionar del directorio de su ordenador el archivo que quiere enviar al comité y pulsar *“Submit”*.

NOTA IMPORTANTE: Todos los trabajos deberán enviarse anonimizados, por tanto, el nombre, filiación institucional, datos de contacto y nota biográfica del autor deben insertarse exclusivamente en el formulario de registro de EasyChair. El documento en el que se presente la comunicación no debe contener esta información ni en el texto ni en los metadatos del archivo.